Arkay Electric, LLC

Design - Installation - Service

Authorization to Proceed

This form must be used in the absence of a formal purchase order or in lieu of a verbal order.

I, _____, as a duly authorized representative of _____, do hereby authorize the following goods to be ordered and/or work to be done by Arkay Electric, LLC on a Time and Materials or Quoted Price basis (circle one):

_____

_____

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_____

Payment Terms: Net 30 Days in US funds by cash or approved check. 1.5% per month interest will be charged on unpaid balances over 30 days. If no quoted price has been proposed, Arkay Electric LLC's standard time and materials rates in effect on this date shall apply. All provisions of Arkay Electric LLC's Standard Terms and Conditions apply. A copy of our Standard Terms and Conditions will be issued to each customer at the time of their first order and whenever changes or amendments are made.

Please sign and date this as our authorization to proceed. Your signature indicates you are authorized by your company to issue this Authorization to Proceed.

Signature: _____

Name: _____

Position/Title: _____

Date: _____

Please keep a copy of this for your records.

Arkay Electric, LLC
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